

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting * November 16, 2020 * 6:45 PM
Virtual

PLEASE NOTE: The Warren Township Board of Education has changed the details of the meeting as follows: Due to nationwide health concerns, the meeting will be entirely virtual, with Board members, Administration and the public welcome to attend at <https://tinyurl.com/WarrenTBOE111620>.

I. Call to Order and Statement of Presiding Officer Christian Bellmann, President

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on November 3, 2020. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Roll Call

___ Vaishali Amberkar	___ Mark Bisci	___ Marc Franco
___ Aaron Bellish	___ David Brezee	___ Ayanna Taylor-Venson
___ Christian Bellmann	___ Lisa DiMaggio	___ Patricia Zohn

IV. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

specific prospective or current employees unless all who could be adversely affected request an open session

Action will be taken upon return to public session;

the length of the meeting is anticipated to be approximately 15 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***NOTE: It is anticipated that the regular business portion of the meeting will begin at approximately 7:00 P.M.**

V. Minutes

- RESOLVED, that the Board of Education approves the public and private session minutes of the November 2, 2020 Board Meeting.

VI. Correspondence and Information

· HIB Information

Total # of Investigations:

0

Total # of Determined Bullying Incidents:

0

Suspension Report

In School:

Out of School:

0

0

- VII. President's Remarks – Mr. Christian Bellmann
- VIII. Superintendent's Remarks – Dr. Matthew Mingle
- IX. Presentations
 - Student Achievement Data - Mr. Kimmick
 - Return to School Update - Dr. Mingle
- X. Discussion
- XI. Committee Reports
- XII. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XIII. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

- A.1. HIB Report
RESOLVED, that the Board of Education accepts the HIB Report submitted by the Superintendent for the period ending on November 2, 2020.
- A.2. 2021-2022 Calendar
RESOLVED, that the Board of Education approves the 2021-2022 calendar.
- A.3. Return to School Plan
RESOLVED, that the Board of Education approves the revised Return to School plan and authorizes its submission to the New Jersey Department of Education for the following areas:
 - a. Preschool
 - b. Hybrid 1.2 Priority 1

- A.4. Evaluation Instruments
 RESOLVED, that the Board of Education adopts the district evaluation systems as follows:
- Kim Marshall Principal Evaluation system as evaluation system for building administrators as well as curriculum supervisors.
 - Danielson Framework for Teaching as an evaluation system for the district's teaching staff.
 - Reflective Practice Protocol for highly effective teaching staff members.

- A.5. **Bedside Instruction**
RESOLVED, the Board of Education approves the bedside instruction through Silvergate Prep for Student #7674803877, beginning November 13, 2020, at an hourly rate of \$40, at a cost not to exceed \$1,600.

B. Finance/Operations/Transportation

- B.1. Payment of Bills
 RESOLVED, that the Board of Education approves the payment of bills for the month of November 2020 in the amount of \$3,969,327.54.

- B.2. Donation
 RESOLVED, that the Board of Education accepts, with gratitude, a donation from an anonymous donor in the amount of \$5,700 to be used for the purchase of a Standing Bubble Panel for the Angelo L. Tomaso School library.

- B.3. Central School Security Vestibule Project
 RESOLVED, that the Board of Education authorizes Parette Somjen Architects to submit all necessary plans and paperwork to the Department of Education concerning the Central School Security Vestibule Project, to submit an application to the Office of School Facilities and an amendment to the District's Long Range Facility Plan, when necessary, and facilitate the solicitation of bids.

BE IT FURTHER RESOLVED, this project shall be an "Other Capital" project and the Board of Education is not seeking traditional State funding but the primary source of the project's funding will be the district's NJDOE Security Grant, with additional funding, if needed, coming from a withdrawal from the district's Capital Reserve.

ADDITIONALLY, BE IT FURTHER RESOLVED that this resolution also authorizes district administration to submit the application for said NJDOE Security Grant to the State of New Jersey.

- B.4. Donation - PTOs
 RESOLVED, that the Board of Education accepts, with gratitude, the following PTO donations for student food support:

School	Amount
ALT School	\$540
Central School	\$540
Middle School	\$1,750

- B.5. Travel Approval
 Whereas, in accordance with the State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of

Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Thomas Ronkowitz	B&G	Black Seal Boilers License	Online	Dec 2020 & Jan 2021	\$600

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

B.6. Comprehensive Maintenance Plan (CMP)

RESOLVED, that the Board of Education approves the following motion: Whereas, the Department of Education requires New Jersey School Districts to submit the Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget Amount Worksheet (M-1) documenting "required" maintenance activities for each of its public school facilities, and

Whereas, the required maintenance activities as listed in the attached document for the various school facilities of the Warren Township Schools are consistent with these requirements, and

Whereas, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid, and

Now, therefore be it resolved that the Warren Township School District hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan (CMP) and the Annual Maintenance Budget Amount Worksheet (M-1) for the Warren Township Schools in compliance with Department of Education requirements.

C. Personnel/Student Services

C.1. Employment for the 2020-2021 School Year

RESOLVED, upon recommendation from the Superintendent that the Board of Education approve the following Personnel items including the emergent employment of the following employees (indicated by *) conditional upon the final approval by the New Jersey Department of Education The Board further authorizes the submission of an application for emergency hiring pursuant to N.J.S.A. 18A:6-7.1, et. Seq., N.J.S.A. 18A:6.14.12, et. Seq., if applicable Staff members shall be paid in accordance with provisions in their collective bargaining agreement and/or in accordance with a schedule provided to all employees prior to the beginning of the contract or school year.

Name	Position/PCR	Location	Degree	Step	Salary	Effective Date	Tenure	Discussion
Melissa Smolenski	Supervisor of Special Services 10-00-03/aye	District	N/A	N/A	\$107,000 prorated	January 4, 2021	N	To replace employee #2099

C.2. Leave Request

RESOLVED, that the Board of Education approves the following leave requests:

Employee ID	Paid/Unpaid
#0095*	FMLA - September 25, 2020 through October 16, 2020 (paid) FMLA - October 26, 2020 through January 5, 2021 (paid) Extended Leave - January 6, 2021 through on or about April 5, 2021 (paid)
#3227**	FFCRA - November 16, 2020 through November 18, 2020 (paid) FMLA - November 19, 2020 through on or about December 10, 2020 (paid)
#3356	FFCRA - November 12, 2020 through November 23, 2020 (paid)
#2283***	NJFLA - September 14, 2020 through December 4, 2020 (unpaid) Extended Leave - December 7, 2020 through December 18, 2020 (unpaid)
#1593	FFCRA - November 23, 2020 (paid) FMLA - November 24, 2020 through December 15, 2020 (paid)

* (This motion supersedes previous motion from October 5, 2020)

** (This motion supersedes previous motion from November 2, 2020)

*** (This motion supersedes previous motion from August 31, 2020)

C.3. Retirement/Resignation

RESOLVED, that the Board of Education approves the retirement/resignations of the following staff:

Name	Position	Location	Retirement/Resignation	Dates of Service
Amy Brunswick	Social Worker 02-30-06/beb	MH/CS	Retirement	September 1, 1999 - January 22, 2021
Suzanne Wisher	Computer Teacher 02-40-22/bdx	WS/ALT	Retirement	September 1, 1995 - December 31, 2020
Cheryl Thoma	Paraprofessional 08-40-08-bgh	ALT	Resignation	August 28, 2020 - December 9, 2020

C.4. 2020-2021 Approval of Title I - Extended Day Tutor

RESOLVED, that the Board of Education approves the appointment of the following staff members as Title I - Extended Day Tutors, to be paid the contractual rate of \$50 per hour. Total cost is dependent upon the needs of identified students in the district's Title I school(s), which are Central and Angelo L. Tomaso Schools, at a total cost not to exceed \$40,465. Cost to be fully funded by ESEA Title I.

Name	
Nancy Braunstein	Lauren Valera
Mary Sfiris	Paula Williams

C.5. Sidebar Agreement - Modified Work Location

RESOLVED, that the Board of Education approves the sidebar agreement between the Warren Township Board of Education and the Warren Township Education Association regarding modified work location.

- C.6. Long Term Substitute Paraprofessional
RESOLVED, that the Board of Education approves the following individual as a Long Term Substitute Paraprofessional:

Name	Effective Date	Replacing Employee
Eleanore Wilson	October 19, 2020 - November 20, 2020	#2200

- C.7. Crisis Prevention Intervention (CPI) Building Teams
RESOLVED, that the Board of Education approves the following staff as Crisis Prevention Intervention Building Team members. Each staff member will receive an annual amount of \$500 stipend per the WTEA Collective Bargaining Agreement. The stipend will be rewarded upon verified completion of the Crisis Prevention Intervention training, for a total cost not to exceed **\$20,000.00**.

Name		
Ashley Allegra	Keith Koellhoffer	Lucia Raphael
Caitlin Atkinson	Nancy Lauber	Allison Reu
Michelle Barbagallo	Edward Lee	Michelle Roth
Nicholas Bayachek	Brittany Leonard	Beatrice Schwarzkopf
Kelly Blessing-Maire	Linnea Middleton	Shawna Slater
Carol Brown	Lauren Nelson	Sherri Strauss
Natalie Caterisano	Valerie Nelson	Sandra Surowiec
Jessica Decelle	Carlyn O'Regan	John Tsihlas
Alexa Diorio	Celeste Ostry	Sara Von Bartheld
Jacqueline Fattell	Erica Pawlo	Lois Wagner
Julie Jagiello	Alyssa Pech	Deborah Yankowitz
Peter Kassalow	Alexandra Pranzo	Linda Yu
Carol Keirstead	Lisa Pravato	Marcela Stefanikova
Frances Blabolil		

D. Policy

- D.1. Policies – First Reading and Adoption
RESOLVED, that the Board of Education suspend Bylaw 0131 that requires two readings to adopt a Bylaw or Policy and adopt Bylaw 0164.6 with one reading to be in compliance with the new emergency regulations regarding remote meetings held during a Governor-declared emergency, N.J.A.C. 5:39-1.1 through 1.7, promulgated by Department of Community Affairs.

- XIV. Unfinished Business
- XV. New Business
- XVI. Public Commentary (any topic)

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XVII. Adjourn

2020-2025 Strategic Plan Goals

1. Competencies Goal 1 - Strengthen each student's academic competencies by fostering a supportive instructional culture.
2. Competencies Goal 2 - Strengthen each student's social-emotional competencies to maximize growth and capabilities.
3. Voice & Engagement Goal 1 - Streamline existing two-way communications between district stakeholders to maximize consistency, efficiency, and effectiveness.
4. Voice & Engagement Goal 2 - Investigate and adopt a partnership-driven change management process.
5. Equity & Consistency Goal 1 - Provide each student with a rich array of academic, enrichment, and diverse social experiences.
6. Equity & Consistency Goal 2 - Create a culture that values diversity.
7. Health, Wellness & Safety Goal 1 - Promote the health and social-emotional wellness of students by equipping each staff member with skills to identify related factors and enhance support systems.
8. Health, Wellness & Safety Goal 2 - Maintain and improve all district facilities in conjunction with the district safety and security plan.

2020-2021 Board Goals

1. Develop a process for engaging community stakeholders.
2. Define student achievement.